

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JANUARY 2026 EXAM BATCH - 604

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	_____ is an email server developed by Microsoft company.	Hotmail	Yahoo mail	Gmail	None of these	A
2	_____ is an email service provider by Google.	rediffmail	Hotmail	Gmail	Yahoo	C
3	_____ is an example through which people can share their thoughts, links and views on internet.	E-Commerce	E-mails	Chatting	Social Networking	D
4	_____ domain is used by military.	.edu	.mil	.gov	.org	B
5	_____ is the computer through which internet is provided to other computers.	Server	Client	Bridge	Connector	A
6	Change the _____ to create a document in wide format	Page Orientation	Paper Size	Page Layout	All of these	A
7	Closing a Document means where a file which is 'open' can be closed with the command 'Close' from the File Menu.	TRUE	FALSE			A
8	Column width gets adjusted according to the matter width by using _____ Option.	Auto Fit	Auto Format	Auto Text	Auto Cut	A
9	Courier is an example of font	True	False			A
10	create _____ to assign a name to specific point in document	Header	Footer	Bookmark	Cross Reference	C
11	Doughnut is one of the type of chart in Excel	TRUE	FALSE			A
12	Doughnut is one of the type of : : : : in Excel.	Picture	Symbol	Chart	None of these	C
13	Each Excel file is called a Workbook because _____	User has to work hard to create it	It can contain Many Sheets	It can be modified	It contains Text and Data	B

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
14	Each row in Ms-Excel, is referred by a specific number.	TRUE	FALSE			A
15	Evaluate Formula option is used to step by step _____ and analyze formula in MS-Excel.	Evaluate	Exempt	Expand	Explain	A
16	Header & Footer options are given in _____ tab in PowerPoint	Windows	Insert	Slide Show	Format	B
17	Header and Footer options are available in _____ tab	Window	insert	Slide Show	Format	B
18	Horizontal and Vertical ruler meet each other at _____ point.	Common	Zero Set	Main	None of these	B
19	How to Hide Slide in Powerpoint?	View>> Hide Slide	View>> Hide Slide>> Hide Slide	Insert>> View>> Hide Slide	SlideShow>> Hide Slide	D
20	If we right click on text matter _____ menu will be open	File	Quick Access	Edit	Window	B
21	_____ of a computer is also called as Visual Display Unit.	Keyboard	Mouse	Monitor	Printer	C
22	_____ Shortcut key is used to stop loading of webpage in Internet Explorer.	Esc	Pg Up	End	Home	A
23	_____ button is seen on the extreme left hand side of task bar in windows 10.	Finish	Escape	Start	Delete	C
24	_____ has highest storage capacity than other external memory devices.	CD	DVD	Pen Drive	Hard Disk	D
25	_____ are used for Engineering drawing, maps etc.	Inkjet printers	Plotters	Dot Matrix Printers	Laser Printers	B